

**BATTLE CREEK AREA TRANSPORTATION STUDY**  
**Policy Committee**  
**Minutes of January 25, 2023 Meeting**

VOTING MEMBERS PARTICIPATING: Mallory Avis, Jacob Schacht (for Deb Belles), Harry Burdett, Heather Bowden (for Jeff Franklin), Joni Jones, Derek King, Zack Bratschi (for Annjanette Kremer), Kevin Leiter and John Midgley

NON-VOTING MEMBERS PARTICIPATING: None

VOTING MEMBERS NOT PARTICIPATING: Laveta Hardish

NON-VOTING MEMBERS NOT PARTICIPATING: Andrew Sibold (FHWA) and Southcentral Michigan Planning Council

OTHERS PARTICIPATING: Pat Karr and Andrew Tilma

Chair Burdett called the meeting to order at 1:31 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

**ROLL CALL**

All in attendance introduced themselves and their affiliations. It was determined that there was a quorum of voting members.

**APPROVAL OF THE AGENDA**

**It was moved by Midgley, supported by Jones, to approve the agenda. MOTION CARRIED UNANIMOUSLY.**

Res.  
**23-01**

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF THE MINUTES**

**It was moved by Avis, supported by King, to approve the minutes of the December 14, 2022 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.**

Res.  
**23-02**

## COMMUNICATIONS

Karr reported the following items of communication:

- The FY 2022 BCATS audit was provided to BCATS last Friday electronically. The hard copies were received this past Monday afternoon.
- Amendment #3 to the FY 2023-2026 Transportation Improvement Program, which was approved by the Policy Committee in December, has been approved by the federal agencies.
- BCATS sent the approved BCATS resolution for the 2023 State of Good Repair targets from Battle Creek Transit to MDOT in December.
- The FY 2022 Obligated Projects Report was completed in mid December. It was posted to the website and was distributed. The Policy Committee members should have received the electronic distribution of this document.
- BCATS received the 2022-2025 Performance Measure Targets for pavement, bridges, and travel time reliability from MDOT. These items are on the agenda for action today.
- BCATS received updated Transit Safety Performance Targets from Battle Creek Transit (BCT) last week.. Action by the BCATS Committees on this set of targets will be at the next set of BCATS Committee meetings.
- BCATS sent out the 2023 BCATS Committee meeting schedule to a list of private transportation providers at the end of December. This is an action that is taken each year to meet federal requirements.
- The BCATS annual pre-Unified Work Program development meeting is set to be held on March 6<sup>th</sup>. This meeting is a review of the current year's work program along with discussion of the 2024 Unified Work Program and the priorities of MDOT and the federal agencies for the MPOs for FY 2024.
- BCATS received notification of a \$2 million "earmark" from the most recent federal legislation for a project on Dickman Road (I-94BL) at the bridge over the Kalamazoo River. This is an unknown project to BCATS staff that is presumed to be connected to the local interest in naturalizing the river in the area. Avis indicated that this is likely the impetus for the grant that was sought.
- The U.S. Census Bureau released a listing of urbanized areas based on the 2020 Census at the end of December. Within the last two weeks, maps of the boundaries of those area have also become available. The boundary for the BCATS area has only minimally changed in the BCATS area. However, the long arm extension of the urbanized area to the Village of Augusta was eliminated which removed that population from BCATS' total. In calculations for distribution of federal planning and project funds, BCATS' population percent reduced from 1.13434 to 1.13411, only a minor change overall.
- Based on the change with the Village of Augusta, the planning agreement between MDOT, KATS and BCATS that was put into place after the 2010 Census is being terminated.
- Also related to this topic, meetings are ongoing with the statewide MPO group and MDOT about the formula for distribution of planning funds within Michigan. This is process that is done after the results of each Census are known. Numerous proposals have been provided by MDOT as a starting point for discussion. Karr asked for a vote of confidence from the Committee for her to agree to a formula as part of this larger group that best serves BCATS as well as being a fair compromise for everyone.

- The first meeting of the Local Advisory Group for the I-194 Planning Environmental Linkages (PEL) Study will be next Tuesday, January 31. The consultant WSP is conducting this study for MDOT.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **A. Oct. - Dec. 2022 Quarterly Financial Report**

Karr indicated that the October-December 2022 Quarterly Financial Report was provided in the advance materials. The expenditures for the year for the BCATS staff office are at 23.5% of the budget for this first quarter of the fiscal year. Karr thanked the financially participating units for their prompt payment of the local share amounts for this year.

**It was moved by Midgley, supported by Jones, to receive and file the Oct. - Dec. 2022 Quarterly Financial Report, as presented. MOTION CARRIED UNANIMOUSLY.**

**Res.  
23-03**

#### **B. FY 2022 BCATS Audit**

Karr distributed the hard copies of the BCATS FY 2022 Audit that have been provided by the audit firm. The members were provided an electronic copy of this audit for review last Friday. Karr noted a couple of the changes that are reflected in this year's audit as a result of some changes in audit regulations.

**It was moved by King, supported by Leiter, to receive and file the BCATS FY 2022 Audit and transmit the audit to MDOT. MOTION CARRIED UNANIMOUSLY.**

**Res.  
23-04**

#### **C. Performance Measures - Pavement Targets 2022-2025**

Karr indicated that there is a resolution prepared for this item. A PowerPoint presentation about this topic, that was provided by MDOT, was made available to the members as background material. The pavement targets are a performance target category that is required to be updated every four years. These targets are applicable to the National Highway System roadways.

**It was moved by Midgley, supported by Jones, that the BCATS Policy Committee adopt the resolution to support the MDOT NHS Pavement Targets for 2022-2025 and to authorize the BCATS Chair to sign the resolution. MOTION CARRIED UNANIMOUSLY.**

**Res.  
23-05**

**D. Performance Measures - Bridge Targets 2022-2025**

A resolution has also been prepared for the performance measures bridge targets that MDOT has developed. This category is also for the 2022-2025 time period and applies to bridges on the NHS system. MDOT provided a bridge performance target development newsletter that provides information about this target.

**It was moved by Midgley, supported by Avis, to adopt the resolution to support the MDOT NHS Bridge Targets for 2022-2025 and to authorize the BCATS Chair to sign the resolution. MOTION CARRIED UNANIMOUSLY.**

**Res.  
23-06**

**E. Performance Measures - Travel Time Reliability 2022-2025**

This item also had a MDOT PowerPoint presentation provided for background material. This is a more difficult performance measure to explain and the MDOT material is helpful for understanding this target category. MDOT has provided targets for this performance measure as well for the 2022-2025 time frame.

**It was moved by Jones, supported by Midgley, to adopt the resolution to support the MDOT Travel Time Reliability Targets for 2022-2025 and to authorize the BCATS Chair to sign the resolution. MOTION CARRIED UNANIMOUSLY.**

**Res.  
23-07**

**COMMENTS****A. Next Meeting**

The next Policy Committee meeting is scheduled for Wednesday, February 22, 2023, 1:30 p.m.

**B. Committee Member Comments**

Midgley indicated that the Calhoun County Road Department crews are out today plowing in the wake of the current snow event.

**C. Public Comments**

There were no public comments.

**ADJOURNMENT**

Chair Burdett adjourned the meeting at 1:58 p.m.