

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of February 27, 2019 Meeting

VOTING MEMBERS PRESENT: Harry Burdett, Corey Hackworth (for Annjanette Kremer), Rande Johnson, Derek King, John Midgley, Dave Morgan, Eric Mullen, Greg Rickmar, and Rich Werner

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Laveta Hardish and Tim Hill

NON-VOTING MEMBERS ABSENT: Andrea Dewey (FHWA) and SMPC

OTHERS PRESENT: Kristine Parsons, Pat Karr, and Andrew Tilma

Chair Burdett called the meeting to order at 1:32 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introduction of members was completed for the benefit of all in attendance.

APPROVAL OF THE AGENDA

Karr noted the addition of item 7.D. Resolution of Appreciation for Rich Werner. **It was moved by Rickmar, supported by Morgan, to approve the agenda with the addition. MOTION CARRIED UNANIMOUSLY.**

Res.
19-06

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Rickmar, supported by Morgan, to approve the minutes of the January 23, 2019 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
19-07

COMMUNICATIONS

Karr reported the following items of communication:

- Karr welcomed the new members to the Committee.
- BCATS received approval for the January TIP amendment on February 4, 2019. The changes associated with that amendment can now move forward.

- BCATS received air quality conformity information from MDOT that requires BCATS Committee action and is on the agenda for the current meeting. A public notice about the conformity data was published on February 7th. No comments have been received on this topic.
- No comments have been received relative to the draft project list for the new FY 2020-2023 TIP. The newsletter about the projects was extensively distributed at the end of January and the same information is available on the BCATS website.
- A narrative amendment is needed for the current FY 2017-2020 TIP to address some of the performance measure targets approved in October 2018. Similar to the narrative amendment of April 2018, this amendment will update the current TIP before a May 2019 deadline to have the TIP reflect the current status of the performance measure targets. The narrative amendment has almost been completed by staff and will be considered by the BCATS Committees, along with a normal project amendment, next month in March.
- MDOT has released a 4-page “Fast Facts” information piece about Michigan roadways and MDOT statistics. Copies were provided to the members.
- MDOT has published a flyer about the updated state “Move Over Law” and copies of the brochure were provided to the members.
- MDOT has released a call for FY 2022 local bridge projects. Responsible agencies will be notified of the call through their statewide associations. Project applications are due by May 1, 2019.
- BCATS staff will be attending the annual pre-Unified Work Program meeting tomorrow morning with MDOT and FHWA staff. Transit is also invited to this meeting. This meeting will address the development of the FY 2020 Unified Work Program.
- Selected FY 2020 local safety projects have been announced by MDOT. Several projects for Calhoun County have been approved and MDOT staff will be programming the projects into the JobNet system. BCATS will be adding the projects to the current TIP by amendment.
- A new state economic development program, Category B, has been announced for municipalities with under 10,000 population. In the BCATS area, only the City of Springfield qualifies for this funding.
- Karr’s annual review is scheduled for next month. Material relative to this has been prepared for the Committee members and was provided to those in attendance and mailed to all other voting members. The Study Management Committee will meet next month to conduct the review.

Johnson asked about the process for submitting projects for the local bridge program. Karr indicated that he should contact the Calhoun County Road Department regarding any local bridges that he may have concerns about.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. FY 2020-2023 Transportation Improvement Program (TIP) Preliminary Project List

Tilma indicated that the Transportation Improvement Program (TIP) is more than just the project list, but that the project list is the current aspect being addressed. Any transportation projects utilizing federal funds for roads and transit are required to be included in the TIP. Tilma discussed with the Committee the listing of projects proposed for the new FY 2020-2023 TIP. The listing includes MDOT projects, local road projects, air quality (CMAQ) projects, and transit projects. Tilma discussed the terms used on the table and the status of projects on the list. He also noted that all of these projects will be input into the JobNet database and assigned a job number. After that, they will be viewable and trackable within the JobNet system. There was general discussion about some of the listed projects.

It was moved by Rickmar, supported by Werner, to approve the preliminary project list for the FY 2020-2023 TIP, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-08**

B. Air Quality Conformity Analysis Resolution

Karr reviewed the document and draft resolution that were provided in the advance materials. She gave some background as to the necessity of this activity at this time. The resolution indicates that BCATS accepts the conformity analysis for its 2040 Metropolitan Transportation Plan and its current FY 2017-2020 Transportation Improvement Program.

It was moved by Rickmar, supported by Werner, to adopt the Air Quality Conformity Resolution and to authorize Burdett to sign the resolution on behalf of BCATS, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-09**

C. Initial Issues and Outline for FY 2020 Unified Work Program (UWP)

Karr indicated that this initial outline is prepared each year in advance of the meeting that BCATS staff attends with MDOT and FHWA regarding the status of this year's Unified Work Program (UWP) and the development of next year's UWP. She noted some changes from the outline presented last year. A draft FY 2020 Unified Work Program is expected to be presented to the BCATS Committees in April, with final action in May. The draft will include financial information and budgets. The FY 2020 UWP goes into effect October 1, 2019.

This was an information item not requiring action at this time.

D. Resolution of Appreciation for Richard Werner

Karr read the Resolution of Appreciation for Richard Werner into the record. Werner is retiring from Battle Creek Transit at the end of March 2019. He has served on both the BCATS Technical and Policy Committees for ten years. He was thanked for his service on BCATS' Committees and he indicated that it has been a real pleasure working with the people he has met through BCATS.

It was moved by Rickmar, supported by King, to adopt the Resolution of Appreciation for Richard Werner, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-10**

COMMENTS

A. Next Meeting

Chair Burdett announced that the next Policy Committee meeting is scheduled for Wednesday, March 27, 2019, 1:30 p.m. in the City of Springfield Council Chambers. He indicated that the Study Management Committee would meet at 1:00 pm prior to the regular meeting.

B. Committee Member Comments

Morgan thanked the County Road Department for pothole filling along Morgan Road.

C. Public Comments

There were no public comments.

ADJOURNMENT

Chair Burdett adjourned the meeting at 2:06 p.m.