

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of July 20, 2016 Meeting

VOTING MEMBERS PRESENT: Harry Burdett, Mark Dionise, Angela Kline, Rick Fowler (for John Lanum), Steve Buller, Richard Harvey (for Tom Sprau), and Rich Werner

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Steve Frisbie, Deb Owens, Laveta Hardish and Rob Behnke

NON-VOTING MEMBERS ABSENT: Andy Pickard (FHWA) and SMPC

OTHERS PRESENT: Pat Karr and Andrew Tilma

Vice-Chair Kline called the meeting to order at 1:42 p.m. in the Council Room at Springfield City Hall, 601 Avenue A, Springfield, MI 49037 after a quorum was reached.

ROLL CALL

A quorum was present (see above for voting members present).

APPROVAL OF THE AGENDA

It was moved by Harvey, supported by Fowler, to approve the agenda. MOTION CARRIED UNANIMOUSLY.

Res.
16-29

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Harvey, supported by Burdett, to approve the minutes of the June 22, 2016 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
16-30

COMMUNICATIONS

Karr reported the following items of communication:

- BCATS has programmed the 5303 transit planning fund work item. MDOT is flexing the funds to be PL funds, as has been done with other transit planning funding. The paperwork is progressing to move the planned study forward by Battle Creek Transit.
- There is a new “Notice of Proposed Rulemaking” (NPRM) out for comment by the USDOT. It is called “Metropolitan Planning Organization Coordination and Planning Area Reform” and proposes

more regionalization of transportation planning where multiple MPOs are present. Comments about the proposed rule are due by August 26, 2016. Karr distributed the first two pages of the Federal Register for the NPRM which includes summary information about what is being proposed. She indicated that she will be providing comments to the docket on this before the August deadline.

- BCATS staff attended a session about a regional local traffic safety plan being paid for by MDOT and completed by a consultant. The study covers a five county area.
- The City of Battle Creek has expressed interest in submitting an application for the FY 2018 Local Safety Project “call” put out by MDOT. The applications are due in September.
- BCATS staff attended the annual Michigan Transportation Planning Association (MTPA) planning conference in Kalamazoo last week. Karr noted that she will have a report for the Committee about the conference at its August meeting.
- The May Transportation Improvement Program Amendment #12 has been approved by the Federal funding sources, except for two transit projects that will now be moved to the “illustrative list” rather than be shown in the approved project list, per the directive of the Federal Transit Administration.
- A letter has been received by BCATS from MDOT indicating that the National Functional Classification (NFC) changes submitted by BCATS for the NFC system have been approved.

UNFINISHED BUSINESS

There was no unfinished business at this time.

NEW BUSINESS

A. Updated Memorandum of Understanding (MOU) with the City of Battle Creek/Battle Creek Transit Regarding Planning Responsibilities.

Karr reviewed the history behind the need to update the MOU regarding planning responsibilities between Battle Creek Transit and BCATS. She noted that both the BCATS attorney and the City of Battle Creek Attorney’s office have signed-off on the proposed updated agreement. Werner pointed out that the Federal Transit Administration (FTA), the agency requiring the update, has also reviewed the draft document and provided a favorable assessment. The timeline for update of the MOU that was provided to FTA by Werner is to have a new, executed MOU by August 1, 2016.

It was moved by Fowler, supported by Harvey, to approve the Memorandum of Understanding with the City of Battle Creek/Battle Creek Transit Regarding Planning Responsibilities, and to authorize Vice-Chair Kline to sign the MOU on behalf of BCATS. MOTION CARRIED UNANIMOUSLY.

Res.
16-31

B. April - June, 2016 Quarterly Financial Report

Karr reviewed the two-page April - June, 2016 Quarterly Financial Report, which was distributed. She noted some activity this quarter on the part of the local road agencies which participate in the BCATS program.

It was moved by Fowler, supported by Dionise, to receive and file the April - June, 2016 Quarterly Financial Report, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
16-32**

COMMENTS

A. Next Meeting

Vice-Chair Kline announced that the next Policy Committee meeting is scheduled for Wednesday, August 24, 2016, 1:30 p.m. in the City of Springfield Council Chambers.

B. Committee Member Comments

Werner stated that he will be at a work function out-of-town on the day of the August meeting and will send an alternate to attend the Policy Committee meeting.

C. Public Comments

There were no public comments.

ADJOURNMENT

Vice-Chair Kline adjourned the meeting at 2:04 p.m.