

**BATTLE CREEK AREA TRANSPORTATION STUDY**  
**Policy Committee**  
**Minutes of July 20, 2022 Meeting**

VOTING MEMBERS PARTICIPATING: Mallory Avis, Jacob Schacht (for Deb Belles), Harry Burdett, Jeff Franklin, Greg Finnila (for Annjanette Kremer), Derek King, Kevin Leiter, John Midgley, and Kara Dougherty (for Joni Jones)

NON-VOTING MEMBERS PARTICIPATING: None

VOTING MEMBERS NOT PARTICIPATING: Carl Fedders and Laveta Hardish

NON-VOTING MEMBERS NOT PARTICIPATING: Andrew Sibold (FHWA) and Southcentral Michigan Planning Council

OTHERS PARTICIPATING: Pat Karr and Andrew Tilma

Chair Burdett called the meeting to order at 1:30 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

**ROLL CALL**

All in attendance introduced themselves and their affiliations. There was a quorum of voting members.

**APPROVAL OF THE AGENDA**

**It was moved by Midgley, supported by Avis, to approve the agenda. MOTION CARRIED UNANIMOUSLY to approve the agenda.**

Res.  
**22-33**

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF THE MINUTES**

**It was moved by Franklin, supported by Avis, to approve the minutes of the May 25, 2022 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.**

Res.  
**22-34**

## COMMUNICATIONS

Karr reported the following items of communication:

- BCATS submitted the new FY 2023 Unified Work Program to MDOT by the June 1, 2022 deadline.
- Amendment #16 to the FY 2020-2023 Transportation Improvement Program (TIP) was submitted to MDOT and approved by the federal funding sources in June.
- BCATS received federal approval of the air quality conformity analysis associated with the BCATS 2045 Metropolitan Transportation Plan (MTP) that was submitted at the end of February 2022.
- BCATS staff and MDOT staff have worked to convert the FY 2023 as well as the rest of the new four year program of projects from the former TIP to the new TIP. The FY 2023-2026 TIP document was submitted to MDOT July 1, 2022. The new air quality documentation associated with the new TIP was finalized and submitted to MDOT by the Kalamazoo Area Transportation Study on behalf of the entire Limited Orphan Maintenance Area (LOMA), which included both Kalamazoo and Battle Creek.
- Karr thanked the three financially contributing local units for passing the funding resolutions for the FY 2023 BCATS planning program matching funds.
- BCATS received information about an expected federal Notice of Proposed Rule Making (NPRM) that would add an additional performance measure regarding greenhouse gases for states and MPOs.
- BCATS received notification from MDOT finance that the 2018 FHWA grant was being closed out. A balance was due to MDOT, which has been noted in the BCATS' audits since 2018. The balance was paid to MDOT.
- BCATS staff are set to attend the annual Michigan Transportation Planning Association conference next week in Flint.
- BCATS' liability and property insurance carrier has sent out the annual insurance renewal e-mail questionnaire and Karr has completed that and sent it back. The BCATS insurance year is the same as the fiscal year, October to September.
- BCATS received a copy back from MDOT of the executed copy of the Certification Resolution which was approved by the BCATS Policy Committee in April 2022. That Resolution is to be included in the new FY 2023-2026 TIP. Karr thanked Franklin for making sure the executed version of the Resolution was added to the submitted BCATS FY 2023-2026 TIP document.

## UNFINISHED BUSINESS

There was no unfinished business.

## NEW BUSINESS

### A. April - June, 2022 Quarterly Financial Report

Karr reviewed the two-page April - June Quarterly Financial Report for FY 2022. She noted that expenses and revenues are appropriate for this time of year.

**It was moved by Midgley, supported by Leiter, to receive and file the April - June, 2022 Quarterly Financial Report, as presented. MOTION CARRIED UNANIMOUSLY.**

**Res.  
22-35**

**B. Update of BCATS Indirect Cost Allocation Plan**

Karr reviewed the draft update to the BCATS Indirect Cost Allocation Plan that was made available in the advance material. There are minor changes that will make the document accurate for several years now.

**It was moved by Franklin, supported by Avis, to approve the 2022 update to the BCATS Indirect Cost Allocation Plan, as presented. MOTION CARRIED UNANIMOUSLY.**

**Res.  
22-36**

**C. Performance Measures Undergoing Update by MDOT**

Karr indicated that it has been four years since some of the federally required Performance Measure Targets were set by MDOT and acted upon by the metropolitan planning organizations (MPOs). MDOT is currently updating all of those measures and targets and providing information to the MPOs about the update process. A meeting with MDOT was held just yesterday dealing with the pavement and travel time reliability measures. It is planned that all of the updated targets will be addressed by BCATS collectively after they are released by MDOT, which has not occurred yet. Karr also highlighted a recent announcement that FHWA is wanting to add an additional performance measure for greenhouse gases with a requirement for target setting that requires declining targets over time. This has yet to be formally published for public comment in the Federal Register, but that is expected soon. The full 90-page draft release of the Notice of Proposed Rulemaking for this new measure was provided to the Policy Committee members in the advance material for this meeting.

This was an information/discussion item not requiring action at this time.

**D. U.S. Census Data Release Schedule for Urbanized Area Identification**

Karr reviewed the updated schedule which indicates another delay in the identification by the Census Bureau of revised boundaries for Urbanized Areas in the United States as a result of the 2020 census. The Urbanized Area designation impacts a variety of federal programs, including the transportation planning and funding distribution aspects for MPOs.

This was an information item not requiring action at this time.

## COMMENTS

### A. Next Meeting

The next Policy Committee meeting is scheduled for Wednesday, August 24, 2022, 1:30 p.m. (Karr noted under comments that the August BCATS Committee meetings may be cancelled due to a lack of agenda items. The status of the August meetings will be posted at least a week in advance of the scheduled meeting dates.)

### B. Committee Member Comments

Finilla provided an update relative to MDOT projects, focusing on the M-37 and I-69/I-94 currently underway projects. Both will be finished later this season.

Midgley indicated that chip sealing is going on throughout Calhoun County by the Calhoun County Road Department.

Dougherty stated that since Bill Scutt's retirement, Bedford Charter Township Trustee Joni Jones has stepped in to fill the supervisor position for the Township until the election.

King reported that the Emmett Township work is wrapping up and that Beadle Lake Road is currently being re-paved from B Drive N to I-94.

Tilma asked about work on Armstrong Road from the VA to River Road. Further investigation is needed to determine which agency is completing the work. He also asked Finnilla to pursue a dedicated westbound right-turn lane on M-96 (Dickman Road) at Avenue A where one is not present within the design of the future pavement project on that roadway.

### C. Public Comments

There were no public comments.

## ADJOURNMENT

Chair Burdett adjourned the meeting at 1:56 p.m.