



# **Battle Creek Area Transportation Study POLICY COMMITTEE**

**1:30 p.m. - Wednesday, August 27, 2025**

Council Chambers, Susan L. Anderson Municipal Bldg. (Springfield City Hall)  
601 Avenue A, Springfield, MI 49037 (269) 963-1158

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## ***AGENDA***

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1. ROLL CALL
2. APPROVAL OF THE AGENDA – **ACTION**
3. PUBLIC COMMENTS
4. APPROVAL OF THE MINUTES of June 25, 2025 – **ACTION**
5. COMMUNICATIONS
6. UNFINISHED BUSINESS
  - A.
7. NEW BUSINESS
  - A. National Bridge Inspection Standards (NBIS) Local Bridges – **DISCUSSION**
  - B. BCATS Quarterly Financial Report, April-June – **ACTION**
  - C. FY2023-2026 Transportation Improvement Program (TIP)  
Amendment #19 – **ACTION**
  - D. MTPA Conference Summary of Expenses – **INFORMATION**
  - E. BCATS Staff Annual Performance Evaluations – **INFORMATION**
  - F. BCATS FY25/26 Audit – **INFORMATION**
8. COMMENTS
  - A. **Next Meeting: September 24, 2025 - 1:30 p.m.**
  - B. Committee Member Comments
  - C. Public Comments
9. ADJOURNMENT

**BATTLE CREEK AREA TRANSPORTATION STUDY**

**Policy Committee**

**Minutes of June 25, 2025, Meeting**

MEMBERS PRESENT: Voting: Harry Burdett, Mallory Avis, Erick Stewart, Max Gierman, Annjanette Kremer, Steve Skalski, Tracy Myers  
Non-voting: None

MEMBERS ABSENT: Voting: Derek King, Kevin Leiter, Terrie Godde, Laveta Hardish, Kristine Parsons  
Non-voting: Jenny Staroska and Southcentral Michigan Planning Council (SMPC)

OTHERS PRESENT: Jeff Franklin, Brandy Standler and Jarret Geering (OHM Advisors)

Chair Burdett called the meeting to order at 1:30 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield MI 49037.

**ROLL CALL**

Chair Burdett asked all members and staff in attendance to introduce themselves. It was determined that a quorum of the voting members was present.

**APPROVAL OF THE AGENDA**

**It was moved by Kremer, supported by Stewart, to approve the agenda. MOTION CARRIED UNANIMOUSLY.**

**Res.  
25-34**

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF THE MINUTES**

**It was moved by Skalski, supported by Stewart, to approve the minutes of the May 28, 2025 meeting.**

Discussion: Kremer commented that action concerning an amendment was missing under New Business, section A – BCATS' Public Participation Plan Draft in the May 28, 2025 meeting minutes. Franklin noted that the minutes will be reviewed and amended.

**It was moved by Skalski, supported by Kremer, to approve the minutes as amended, of the May 28, 2025 meeting. MOTION CARRIED UNANIMOUSLY.**

**Res.**

25-35

## COMMUNICATIONS

Franklin shared the following communications:

- The Michigan Department of Transportation (MDOT) has a draft public participation plan out for public comment through August 15, 2025. This draft public participation plan strives for meaningful public engagement on MDOT long-range transportation priorities, ahead of the next State long-range plan, Michigan Mobility 2050 (which would replace/extend the current Michigan Mobility 2045 plan).
- FHWA Federal Lands Management has conducted an interview of all Michigan Southwest Region planning organizations, including MDOT Southwest Region Planning and the MPOs of BCATS, Kalamazoo Area Transportation Study, and Southwest Michigan Planning Commission (covering Niles and Benton Harbor/St. Joseph). In BCATS planning area specifically, the discussion focused on access to the FireKeepers Casino (Nottawaseppi Huron Band of the Potawatomi); the Veterans Affairs hospital complex; and the North County Trail (aligned with various County and City trails).
- MDOT has reached out to BCATS to discuss the potential for meeting on any National Functional Classification updates, as part of the ongoing decennial census review. Franklin reached out to all BCATS agencies with comment on potential proposals.
- Franklin, as current Chairperson of the Michigan Transportation Planning Association (the statewide association of all Michigan metropolitan planning organizations including BCATS) has been Invited to sit on the State Transportation Innovation Council (MiSTIC). This Council was created to collaborate with stakeholders, including MDOT and FHWA, in fostering a culture of innovation that enables the rapid implementation of meaningful advancements for Michigan's transportation system. Meetings are held virtually each month.
- BCATS staff intends to start the 2025 PASER Federal Aid data collection this coming week, June 30<sup>th</sup> through July 3<sup>rd</sup>, as time and weather allows. Both Standler and Franklin are PASER/IBR certified.
- Franklin continues discussions with Calhoun County, and the Calhoun County Consolidated Dispatch Authority, about potential funding for their county train crossing sensor funding project, previously discussed at May BCATS Technical and Policy Committee meetings. Our group is to potentially meet this coming Wednesday, July 2<sup>nd</sup>.

## UNFINISHED BUSINESS

There was no unfinished business.

## NEW BUSINESS

### **A. Memorandum of Understanding (MOU) – Battle Creek Area Transportation Study and Transportation Authority of Calhoun County – ACTION**

Franklin discussed an FTA requirement that an MOU between the TACC and BCATS be entered into.

**It was moved by Skalski , supported by Avis , to approve the Memorandum of Understanding (MOU) – Battle Creek Area Transportation Study and Transportation Authority of Calhoun County, and to authorize the BCATS Executive Director execute this document.**

**MOTION CARRIED UNANIMOUSLY.**

**Res.  
25-36**

### **B. FY2023-2026 Transportation Improvement Program (TIP) Amendment #18 – ACTION**

Franklin addressed the amendments concerning the removal of a pre-planned CMAQ funded traffic signal modernization. The City of Battle Creek resurfacing project on Hill Brady Road has a budget change. An amendment was suggested to use the freed up CMAQ funds for a railroad crossing sensory project for Calhoun County, having been previously discussed at BCATS May Technical and Policy Committee meetings. Franklin meets again with the County on the project on Wednesday, July 2<sup>nd</sup>.

**It was moved by Skalski, supported by Avis, to approve the FY2023-2026 Transportation Improvement Program (TIP) Amendment #18, as presented, and with the new amended addition of a Calhoun County railroad crossing sensory project, as details of such a project are identified, to use the freed up CMAQ funding. MOTION CARRIED UNANIMOUSLY.**

**Res.  
25-37**

## COMMENTS

### **A. Next Meeting**

Chair Burdett announced that the next meeting of the BCATS Policy Committee is scheduled for July 16, 2025.

**B. Committee Member Comments**

Kremer discussed MDOT administrative rule changes being proposed regarding unhoused individuals on MDOT property. It is out for public comment.

Stewart discussed the TACC and how it's coming together. There will be more public engagement. Marketing and accounting firms have been hired.

Skalski updated the committee concerning the Hill Brady Road project, which is scheduled to bid in August.

Avis noted that while a federal grant was rescinded for a Battle Creek Transit electric vehicle and charging station project, Consumer's Energy has agreed to provide for four vans and two charging stations, in replacement of the previously planned project.

**C. Public Comments**

There were no public comments.

**ADJOURNMENT**

Vice Chair Burdett adjourned the meeting at 1:52 p.m.

# Funding Options for Local Bridge Inspections

## Purpose:

To remain in compliance with federal regulations, Michigan must meet the requirements of the National Bridge Inspection Standards (NBIS). This includes conducting routine inspections, performing load ratings for legal and permit vehicles, and collecting inventory data according to the new Specification for the National Bridge Inventory. The requirement applies to both MDOT and locally owned bridges. New requirements of the National Bridge Inspection Standards require additional data for permit load ratings, and CRA approached MDOT to assist with the massive effort of calculating this information. MDOT requires inspection data collection to perform this analysis. A long-term funding strategy is needed to support these NBIS activities while minimizing disruption to local programs. State law prohibits the use of trunkline-allocated funds on local projects, limiting available funding sources.

## Project Description:

MDOT will assist with the full NBIS for all road agency owners for 5 years. This will include routine, initial, non-redundant steel tension member, underwater, in-depth, damage and special inspections. It will include review of existing AASHTOWARE Bridge Rating (BrR) load rating models, and completion of load rating models for the remaining bridges that can be rated in BrR. Bridges that cannot be rated in BrR will be rated and permit overload classes will be developed to meet the requirements of the NBIS. SNBI data will be collected from agencies that have started collection and reviewed for completeness. SNBI data will be collected for agencies that have not yet collected data.

MDOT will provide all inspection reports and work recommendations to the local agencies based on the NBIS functions. Local Agencies will remain responsible for load posting and closing bridges based on the findings of the NBIS activities. Local Agencies will remain responsible for maintenance, repairs and replacement of the bridges.

The project would begin in January of 2026 and conclude in December of 2030, or for 5 years. At the end of year 4 the program can be evaluated for continuance in the current format or with modifications, if funding is available.

## Federal Funding Availability:

MDOT has identified approximately **\$55 million** in available federal allocations from a combination of sources that may be applied toward the local bridge inspection program. These sources include \$35 million in repurposed CRRSAA funds, available certain authorized funds, and redistributed TIFIA funds. However, an additional **\$40–53 million** is projected to be needed to fully fund inspection activities across fiscal years **2026 through 2030**. MDOT is exploring future funding strategies to reduce this projected shortfall.

- MDOT is working with the legislators to allow the use of Movable Bridge Fund which could bring up to \$28 million to the project (\$20M balance plus \$2M accrual per year)
- The local share of the Certain Authorized Funds allocation received each year, which varies but is approximately \$4 million per year, which could be put into this project. Obligation Authority from August redistribution would be paired with this allocation.
- Possible TIFIA fund allocation redistributions of unused funds for FY25 and FY26. Obligation Authority from August redistribution would be paired with this allocation.
- Potentially \$10M of additional CRRSAA funding currently held in contingency for construction projects could be available when construction is complete.
- Possible effort by MPO's or local governments to pursue a legislative earmark to assist with the funding for this project.

### Federal Match Requirements:

To meet federal matching requirements, MDOT is seeking to utilize the **Movable Bridge Fund**. If this approach proves unavailable or insufficient, MDOT will use **Toll Credits** to fulfill the non-federal share. Currently, there are no plans to require local agencies to provide matching funds.

### Proposed Scenario for additional funding:

After all other resources are exhausted if there is additional need MDOT proposes reserving a percentage of local **Surface Transportation Block Grant (STBG)** funding “off the top” of specific fiscal years to support the bridge inspection program. This set-aside would apply to funding administered through: Metropolitan Planning Organizations (MPOs), Rural Task Forces (RTFs), and potentially MDOT's Statewide Local Agency Program (LAP) funding programs.

Once the additional amount needed to complete the bridge inspection program is determined, MDOT will coordinate with MTPA Finance Committee and the Rural Task Force Program Advisory Board to determine the amount to be set aside from the local STBG programs and in which year or years the funding will be set aside from. FY 2026 will not be affected, possibly affected years would be FY 2027 through FY2030.

The specific amount of allocation taken from each MPO and RTF would be based on the percentage cost for that area relative to the total cost of the project.



# Profit and Loss

## Battle Creek Area Transportation Study

October 1, 2024 - June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Federal/State Grants	0
502.010 FHWA Consolidated Grant	269,453.00
539.010 MDOT Asset Management	1,864.47
<b>Total for Federal/State Grants</b>	<b>\$271,317.47</b>
Local Unit Contributions - Cash	0
580.200 City of Battle Creek	33,123.00
580.210 City of Springfield	3,052.00
580.220 Calhoun County Road Department	23,576.00
<b>Total for Local Unit Contributions - Cash</b>	<b>\$59,751.00</b>
<b>Total for Income</b>	<b>\$331,068.47</b>
Cost of Goods Sold	
<b>Gross Profit</b>	<b>\$331,068.47</b>
Expenses	
230.000.0000.202200 Preliminary Rates Settlement	3,089.05
Capital Outlay	0
Office Equip & Furn**	141.49
<b>Total for Capital Outlay</b>	<b>\$141.49</b>
Fringe Benefits	0
230.594.2321.716010 Social Security	7,563.40
230.594.2321.718010 Hospitalization	17,620.81
230.594.2321.718020 Life Insurance	456.76
230.594.2321.718025 Short Term Disability	399.78
230.594.2321.718030 Dental	815.39
230.594.2321.720060 Retirement	15,665.83
230.594.2321.722010 Unemployment	16.20
230.594.2321.722020 Worker's Comp	887.00
<b>Total for Fringe Benefits</b>	<b>\$43,425.17</b>
Other Services & Charges	0
230.29.2321.955.050 Memberships & Dues	60.00
230.594.2321.801010 Professional Svcs	1,394.31
230.594.2321.801050 Audit	3,900.00
230.594.2321.801170 Financial Services	3,300.00
230.594.2321.801360 Travel-Mtgs-Lodging	1,096.66
230.594.2321.820040 Liability Insurance	2,332.00
230.594.2321.850010 Telephone	538.79
230.594.2321.850100 Telephone - Internet Serv.	1,320.05
230.594.2321.900010 Print Broadcast/Direct Chrg	1,959.14
230.594.2321.940030 Building Rental	4,000.00
230.594.2321.955070 Reimb City of BC	1,965.39
<b>Total for Other Services &amp; Charges</b>	<b>\$21,866.34</b>



DISTRIBUTION ACCOUNT	TOTAL
Personnel Services	0
230.594.2321.703010 Personnel - Salaries - Regular	91,478.16
230.594.2321.704010 Vacation	3,520.00
230.594.2321.704020 Holiday Pay	5,877.36
230.594.2321.704060 Short-term Sick Pay	602.48
230.594.2321.710190 Separation Pay	7,789.60
<b>Total for Personnel Services</b>	<b>\$109,267.60</b>
Supplies	0
230.594.2321.727010 Office Supplies	1,864.47
<b>Total for Supplies</b>	<b>\$1,864.47</b>
<b>Total for Expenses</b>	<b>\$179,654.12</b>
<b>Net Operating Income</b>	<b>\$151,414.35</b>
Other Income	
Other Expenses	
<b>Net Other Income</b>	<b>0</b>
<b>Net Income</b>	<b>\$151,414.35</b>



ALL PROJECT SEARCH - STANDARD REPORT

Fiscal Year(s) : 2025

Date: 08/06/2025

Page: 1 of 2

Classification: Public

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Phase Status	S/TIP Cycle	Fund Source	Template	AC/ ACC	ACC Year(s)	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Phase Participating Amount	Phase Non Participating Amount (Part + Non-Part)	Total Phase Amount	Total Job Cost	Total Job Cost Incl	Total Job Cost Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FHWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status						
S/TIP Line items																																														
2025	Multi-Modal	210666	Battle Creek Area Transportation Study (BCATS)	Calhoun	Community Inclusive Recreation	Transit Capital - Community Inclusive Rec, Sec5310	Areawide	0.000	6410-5310 Projects	FY25 Section 5310, Purchase 1 (one) replacement bus	NI	Programmed	23-26	5310	Transit			\$63,200	\$15,800	\$0	\$79,000	\$79,000	\$0	\$79,000	\$79,000	\$79,000.00	Admin Modification	03/06/2023	05/25/2022	N/A	09/09/2022	09/30/2025					Abandoned		Approved							
2025	Multi-Modal	216679	Battle Creek Area Transportation Study (BCATS)	Calhoun	Community Action Agency of South Central MI, Inc	Transit Capital, Community Action, Sec5310 vehs	Areawide - Calhoun County	0.000	1110-Bus Rolling Stock	FY25, Section 5310, Replace 2 wheel chair vans and 2 passenger vans	NI	Programmed	23-26	5310	Transit			\$237,280	\$59,320	\$0	\$296,600	\$296,600	\$0	\$296,600	\$296,600	\$296,600.00			05/25/2022	N/A	09/09/2022	09/30/2025					Abandoned		Approved							
2025	Multi-Modal	216681	Battle Creek Area Transportation Study (BCATS)	Calhoun	Community Inclusive Recreation	Transit Capital, Comm Inclusive Rec, Sec5310 vehs	Areawide - Calhoun County	0.000	1110-Bus Rolling Stock	FY25, Section 5310, Replace 2 small light duty buses	NI	Programmed	23-26	5310	Transit			\$126,400	\$31,600	\$0	\$158,000	\$158,000	\$0	\$158,000	\$158,000	\$158,000.00			05/25/2022	N/A	09/09/2022	09/30/2025					Abandoned		Approved							
2025	Multi-Modal	216682	Battle Creek Area Transportation Study (BCATS)	Calhoun	Marian E. Burch Adult Care & Rehabilitation Center	Transit Capital	Areawide	0.000	1110-Bus Rolling Stock	FY25, Section 5310, Replace 2 medium class (26') buses w/lift	NI	Programmed	23-26	5310	Transit			\$232,000	\$58,000	\$0	\$290,000	\$290,000	\$0	\$290,000	\$290,000	\$290,000.00	Adjustment	01/22/2025	01/22/2025	N/A	03/14/2025	09/30/2025					Abandoned		Approved							
2025	Trunkline	224854	Battle Creek Area Transportation Study (BCATS)	Calhoun	MDOT	M-89	M-89 (MICHIGAN) @ 20TH ST	0.000	Traffic Safety	Modernize signalized intersections	ROW	Programmed	23-26	STG	Traffic Signal Modernization			\$60,000	\$0	\$0	\$60,000	\$60,000	\$0	\$60,000	\$620,227	\$620,227.00					N/A	07/07/2025	08/07/2026			Phase Added		Pending								
GPA Type Subtotals:			S/TIP Line items															\$718,880	\$164,720	\$0	\$883,600																									
																		\$718,880	\$164,720	\$0	\$883,600																									
Grand Total:																																														

Total Job Phases Reported: 5

Job Phase(s) highlighted in yellow are delayed to future S/TIP cycle

Preferences:

Report Format: Standard

FISCAL Year(s): 2025

MPO/Non-MPO: Battle Creek Area Transportation Study (Battle Creek)

County: ALL

Prosperity Region: ALL

MDOT Region: ALL

STIP Cycle: Fiscal Year 2023 - Fiscal Year 2026, Fiscal Year 2026 - Fiscal Year 2029

**Include Delayed to Future S/TIP Cycle:**No