

BATTLE CREEK AREA TRANSPORTATION STUDY

Technical Committee

Minutes of September 14, 2016 Meeting

MEMBERS PRESENT: Voting: Chris Dopp, Donna Hutchison (for Rich Werner), Rick Fowler, Dharmesh Valsadia (for Jason Latham), Pete Dunn II (for Terry Blaniar) and Angela Kline
Non-voting: None

MEMBERS ABSENT: Voting: Christine Zuzga
Non-voting: Andy Pickard (FHWA) and SMPC

OTHERS PRESENT: Carl Fedders, Pat Karr and Andrew Tilma

Chair Dopp called the meeting to order at 1:30 p.m. in the Council Room of Springfield City Hall, 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members (alternates) present). Introductions were made for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Fowler, supported by Kline, to approve the agenda, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
16-23**

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Fowler, supported by Kline, to approve the minutes of the August 10, 2016 meeting, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
16-24**

COMMUNICATIONS

Karr shared the following communications:

- The support letter for the City of Battle Creek's local safety project application was approved by the Policy Committee and forwarded to the City for inclusion with its application.
- The award letter for the 5303 Transit Planning study funding was received on June 21st. The Project Authorization for the funding has been executed by BCATS and MDOT and the funds have finally been obligated. BCATS staff will be working with Battle Creek Transit shortly to move this project forward.
- The adopted new Memorandum of Understanding between BCATS and Battle Creek Transit was completed and provided by BCT to the Federal Transit Administration to satisfy an action item from BCT's triennial review which was conducted earlier this year.
- BCATS submitted comments to the docket in August for the federal Notice of Proposed Rulemaking (NPRM) regarding "Metropolitan Planning Organization Coordination and Planning Reform". No word yet on any action from U.S. DOT on the NPRM.
- BCATS has received approval of the FY 2017 Unified Work Program (UWP), the document which outlines the work activities of BCATS for the next fiscal year that starts October 1st. Copies of the new UWP will be made shortly and provided to the Committee members.
- MDOT has published the final "MI Transportation Plan - Moving Michigan Forward" which can be downloaded at the MDOT website. The "Executive Summary" is supported by 24 "White Papers" on various topics. The "White Papers" are also accessible on-line.
- BCATS received approval from FHWA of the changes that were submitted for the National Highway System and the National Functional Classification System within the BCATS area. The changes were submitted by BCATS to MDOT almost a year ago.

UNFINISHED BUSINESS

There was no unfinished business to come before the Committee at this time.

NEW BUSINESS

A. FY 2014-17/17-20 Transportation Improvement Program (TIP)

i. FY 2016 and 2017 Projects - Status Update

Tilma provided an overview of the current status of the TIP, along with a listing he distributed for the 2016 and 2017 scheduled projects. He asked each of the agencies with projects on the listing to update the Committee as to the state of completion for each project. This was done by Kline for the Calhoun County Road Department projects, Dopp for the City of Battle Projects, Hutchison for the Battle Creek Transit projects, and Valsadia for the MDOT projects. Tilma noted that there is also a CMAQ project scheduled in 2017 for the

City of Marshall. This is outside of the BCATS area, but Fowler will be the MDOT project manager for this project.

ii. FY 2017 TIP Amendment Schedule

Tilma distributed the amendment schedule for the TIP for FY 2017. He noted the dates by which the local agencies and MDOT need to have amendment information provided to the BCATS staff office for each amendment opportunity.

Both item i and item ii were information items, not requiring action at this time.

B. BCATS 2040 Metropolitan Transportation Plan (MTP)

Karr reviewed material about the update to the Metropolitan Transportation Plan that was distributed. Various sections of the Plan document are undergoing. Tilma reviewed information about the sections of the Plan update that he is working on for the benefit of the Committee members. This included discussion of projects under various category types to be included in the listing within the plan.

This was an information/discussion item not requiring action at this time.

C. Revised November Meeting Date, from 11/2/16 to 11/16/16

Karr noted that the BCATS Policy Committee moved its November meeting date to November 30th from November 16th at its August meeting. It is recommended that the Technical Committee also move its November meeting date by two weeks from November 2nd to November 16th. This will provide a more advantageous schedule for completion of the Metropolitan Transportation Plan update, discussed earlier in the meeting.

It was moved by Kline, supported by Fowler, to approve changing the November, 2016 meeting date from November 2, 2016 to November 16, 2016. MOTION CARRIED UNANIMOUSLY.

**Res.
16-25**

Karr indicated that she would revise the meeting schedule and re-post the meeting dates, both at the BCATS office and on the BCATS' website.

COMMENTS

A. Next Meeting

Chair Dopp announced that the next regular Technical Committee meeting is scheduled for October 12, 2016 at 1:30 p.m. at the same location.

B. Committee Member Comments

There were no Committee member comments offered.

C. Public Comments

There were no public comments.

ADJOURNMENT

The meeting was adjourned by Chair Dopp at 2:29 p.m.