

BATTLE CREEK AREA TRANSPORTATION STUDY

Technical Committee

Minutes of September 12, 2018 Meeting

MEMBERS PRESENT: Voting: Terry Blaniar, Carl Fedders (for Chris Dopp), Jeff Franklin, Amy Lipset, Kristine Parsons, and Rich Werner
Non-voting: None

MEMBERS ABSENT: Voting: Glenn Perian (for Christine Zuzga)
Non-voting: Andrea Dewey and the Southcentral Michigan Planning Council (SMPC)

OTHERS PRESENT: Ryan Gladding, Corey Hackworth, Daniela Khavajian, Rob Maffeo, Terry Martin, and Pat Karr

Vice-Chair Werner called the meeting to order at 1:31 p.m. in the Council Room of Springfield City Hall, 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introductions were made for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Fedders, supported by Blaniar, to approve the agenda, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-19**

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Franklin, supported by Fedders, to approve the minutes of the July 11, 2018 meeting, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-20**

COMMUNICATIONS

Karr shared the following communications:

- The BCATS July TIP Amendment was approved by the federal partners on September 10th, following delays due to fiscal constraint demonstration issues in JobNet.
- Calhoun County has completed the process of consultant selection for a county-wide public transit study.
- A draft of Battle Creek Transit's Transit Asset Management Plan (TAMP) has been completed by transit's consultant that is working on the Transit Master Plan.
- The deadline for the Transit Master Plan to be completed has been extended to October 31st from September 30th.
- MDOT's CMAQ division has announced funding levels for 2020 to 2023 for the CMAQ program. The 2020 figure is unchanged for Calhoun County. However, the 2021 -2023 amount is one-half the current level due to Calhoun County no longer being considered a "non-attainment" area for ozone, even though air quality analysis still needs to be done for BCATS' planning documents.
- MDOT has announced its 5-year program for 2019-2023 and the Committee members were informed as to how to submit comments to MDOT on this release.
- The BCATS Policy Committee approved the definition of "regionally significant" TIP projects as modified by the Technical Committee in July and that definition was provided to MDOT, as had been requested by the Department.
- Asset Management local road data collection has been substantially completed and BCATS should be receiving the data sets for submission to the Transportation Asset Management Council.
- Letters of support were provided to the Calhoun County Road Department (CCRD) in early August for the local safety project applications that the CCRD submitted to MDOT for funding consideration.
- The resurfacing of Helmer Road (M-96) from Columbia Avenue north to Dickman, and Dickman to just west of the northbound Helmer segment is scheduled to start next Monday (pending the statewide labor dispute issue).
- A letter was received from the Transportation Asset Management Council (TAMC) regarding Public Act 325 which creates a Michigan Infrastructure Council and makes changes in the operation of the TAMC. The Act requires agencies which have more than 100 miles of certified roads to develop an Asset Management Plan following the template prescribed by the Act. Copies of these Plans will need to be submitted to the TAMC.

UNFINISHED BUSINESS

There was no unfinished business to come before the Committee at this time.

NEW BUSINESS

A. FY 2017-2020 Transportation Improvement Program (TIP) Amendment #12B

Karr reviewed the proposed items for inclusion in Amendment #12B to the current TIP. She noted the description of the proposed changes in the public notice which was published for the amendment. Copies of the public notice and the list of projects for the amendment, as generated in JobNet, were provided to the members. All of the projects in this amendment are under the jurisdiction of MDOT.

It was moved by Parsons, supported by Lipset, to recommend that the BCATS Policy Committee approve Amendment #12B to the FY 2017-2020 Transportation Improvement Program, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-21**

B. Transportation Performance Measures and Targets

Karr discussed the memo she had prepared about this issue. She also distributed a collection of "newsletters" prepared by MDOT about several of the performance measures that were established by the state in May, 2018 for the pavement, bridge and system reliability targets. In addition, the state's 2019 safety targets (set at the end of August, 2018) were presented, along with Battle Creek Transit's 2019 "State of Good Repair" targets from the Transit Asset Management Plan. Karr indicated that it is reasonable to address all of the targets that have varying deadlines at once prior to the closest MPO deadline for action. The May, 2018 targets require MPO action by November 16, 2018. The material that was distributed is designed to inform the members about all of these targets so that they can be prepared to have this as an action item at the next meeting in October. The pavement, bridge and system reliability targets are only applicable to the National Highway System (NHS). Karr distributed a map showing the NHS routes in the BCATS area. There only 2 segments of the NHS that are not under the jurisdiction of MDOT within the BCATS area.

Werner updated the members about Battle Creek Transit's efforts in updating its fleet and the conditions that impact the target setting.

As part of the process for informing the Committee members about this item, Mr. Rob Maffeo from MDOT made a presentation about the system performance/system reliability target setting process. There were questions posed to Mr. Maffeo about the use of the data which is collected as part of the process in setting targets for this measure, as well as other issues included in the presentation.

This was an information item not requiring action at this time.

C. BCATS TIP Amendment Schedule for FY 2019

Karr reviewed the TIP Amendment Schedule calendar for FY 2019 which has been prepared by Tilma at BCATS. BCATS will continue to utilize an every other month amendment schedule for the TIP, with November, January, March, May, July and September being months for processing amendments to the TIP. She noted that the schedule indicates when project information needs to be received by BCATS in advance of any amendment month.

It was moved by Lipset, supported by Fedders, to recommend that the BCATS Policy Committee adopt the BCATS TIP Amendment Schedule for FY 2019, as presented.
MOTION CARRIED UNANIMOUSLY.

Res.
18-22

D. Initiation of Development of FY 2020-2023 Transportation Improvement Program (TIP)

Karr distributed a memo to the Committee members which discussed the upcoming process for the development of a new four-year project programming document for BCATS, which is the Transportation Improvement Program (TIP). This includes consideration of projects under the STUL program and the CMAQ program, as well as MDOT projects. The FY 2020-2023 TIP will need to be approved by the BCATS Committees next spring.

This was an information item not requiring action at this time.

COMMENTS**A. Next Meeting**

Vice-Chair Werner announced that the next meeting of the BCATS Technical Committee is scheduled for October 10, 2018 at 1:30 p.m. at the same location.

B. Committee Member Comments

Fedders updated the Committee regarding the City's current construction projects. The signal project is done and most of the resurfacing work is also done.

Werner provided an update regarding Battle Creek Transit's Master Plan and the accompanying Transit Asset Management Plan. He indicated that BCT is very interested in implementing the recommendations of the consultant relative to changes to routes and headways on the fixed-route system.

Parsons indicated that the F Drive N project has been delayed due to the statewide labor issue in the Michigan road construction industry. Other projects are almost complete, including their chip seal program. Bridge projects in the County are also being impacted by the labor issue.

As related to construction updates Lipset called on Corey Hackworth, of the MDOT Marshall Transportation Service Center to provide MDOT's report. He indicated that there may be a resurfacing project forthcoming for a segment of I-94BL Dickman Road in the area. This is not finalized yet, however. Also, the naming of a MDOT 2019 crackseal project is being changed and BCATS should receive notification of this change in JobNet.

C. Public Comments

There were no public comments.

ADJOURNMENT

It was moved by Lipset, supported by Fedders to adjourn the meeting.

The meeting was adjourned at 2:35 p.m.