

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of October 24, 2018 Meeting

VOTING MEMBERS PRESENT: Harry Burdett, Steve Frisbie, Adam Heikkila, Amy Lipset (for Annjanette Kremer), Eric Mullen, Kristine Parsons, Greg Rickmar and Rich Werner

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Laveta Hardish, Tim Hill, and Dave Morgan

NON-VOTING MEMBERS ABSENT: Andrea Dewey (FHWA) and SMPC

OTHERS PRESENT: Corey Hackworth, Brian Kernstock, Kenton McAndrew, Terry Martin, Pat Karr and Andrew Tilma

Chair Burdett called the meeting to order at 1:33 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introductions of members was completed for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Rickmar, supported by Lipset, to approve the agenda. MOTION CARRIED UNANIMOUSLY.

Res.
18-41

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Rickmar, supported by Parsons, to approve the minutes of the September 26, 2018 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
18-42

COMMUNICATIONS

Karr reported the following items of communication:

- Mr. Scott Cubberly of Aequitas has reported back that the application from Calhoun County did not get funded under the Michigan Mobility Challenge grants. Cubberly is investigating other avenues of funding for the mobility project developed for Calhoun County.

- The September BCATS TIP amendment was approved by the federal funding sources on October 11th. All changes associated with that amendment are now official.
- BCATS received official approval of the FY 2019 Unified Work Program and copies of the final document are distributed to the members today.
- The 2020 local safety project applications that were submitted in August are being reviewed at MDOT and funding announcements relative to those will be announced in January, 2019.
- On October 2, 2018, BCATS received a letter officially transmitting the state 2019 safety targets to the MPOs.
- MDOT is seeking input on its public involvement plan for its 2045 state long range plan. Comments can be provided to the website for the plan at www.michiganmobility.org.
- The equipment purchased under the Asset Management program has been received by BCATS and is in use.
- The final billing from the consultant for Battle Creek Transit's Master Plan has been received and processed.
- A "thank you" was extended to the local road agencies for completing traffic counts this past summer and for their work on the local road PASER data collection effort.
- The annual financial audit of the BCATS program will be conducted next week for FY 2018, just closed on September 30th.
- BCATS received a map from Angie Kremer at the MDOT Marshall TSC which shows planned MDOT projects within the BCATS area up to 2023. The map was provided to the local agencies so they can coordinate their work with that of MDOT.
- BCATS staff will be attending a meeting tomorrow in Kalamazoo for what is called the Inter-agency Work Group for air quality. The purpose of the MDOT coordinated group is to evaluate whether or not projects in the long range plans and Transportation Improvement Programs of BCATS and neighboring KATS are of the type that need to be "modeled" for their impacts on air quality in the region. The reformation of this group is now required based on a decision in federal court related to the EPA and its air quality ozone standards and regulations.

UNFINISHED BUSINESS

There was no unfinished business at this time.

NEW BUSINESS

A. Transportation Performance Measures and Targets

Karr noted the sample resolutions provided as advance material for this meeting, along with the detailed background material on this subject that was distributed at the September Policy Committee meeting. Each of the performance measure target categories will be acted upon separately since each has a stand alone resolution associated with it. For each of the target areas, Karr indicated that BCATS would plan and program projects in attempts to support the achievement of the targets supported by BCATS.

1. Safety Targets for Calendar year 2019

Karr stated that one of the data items in the base year column was reported incorrectly to BCATS initially and that the figure has been revised, as noted on the revised page one of the resolution for this target category. She also noted changes in the safety targets as compared to those set a year ago for 2018. Some of the targets are higher based on expected trends. Karr noted the choice of supporting the state targets or developing independent targets for the BCATS area for the five safety target categories.

It was moved by Parsons, supported by Frisbie, to adopt Resolution #18-43, supporting the Michigan State Safety Targets for Calendar Year 2019, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-43**

2. Pavement Targets

Karr presented the information for this target category, noting that these targets apply to the National Highway System (NHS) roadways only. She again indicated the choice of supporting the state targets for pavements or developing independent targets for the BCATS area for the pavement categories and time frames.

It was moved by Parsons, supported by Heikkila, to adopt Resolution #18-44 supporting the MDOT State Targets for Pavement Performance Measures, as presented. There was discussion from member Frisbie about the disappointing nature of the targets in not showing improvement in pavement condition even though the legislature passed a revenue package for roads a couple of years ago. Mullen indicated that the latest revenue package was insufficient to make the needle move in the right direction for the condition of state roadways. **MOTION CARRIED UNANIMOUSLY.**

**Res.
18-44**

3. Bridge Targets

Karr discussed that this measure is based on “deck area” and not number of bridges. The targets identify “Good” and “Poor” categories of bridges on the NHS system. There is a major bridge project in the Detroit area on I-75 this year that will positively impact the percent of bridges in the “Poor” category statewide.

It was moved by Lipset, supported by Frisbie, to adopt Resolution #18-45 supporting the MDOT State Targets for Bridge Performance Measures, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-45**

4. Travel Time Reliability Targets

Karr reminded the members of the MDOT presentation about this target area that was on the agenda last month. Again, this target area is applicable to the NHS system. She indicated that this is a target category that BCATS would not want to try to develop data for in order to set local targets, since the data sources are expensive and it is an involved process to develop these targets.

It was moved by Parsons, supported by Lipset, to adopt Resolution #18-46 supporting the MDOT State Targets for Travel Time Reliability Performance Measures, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-46**

5. Transit “State of Good Repair” Targets for 2019

Karr explained that this target area is the responsibility of Battle Creek Transit (BCT) to establish for the local transit operator. BCT provided BCATS with 2018 targets for this category that were supported by the Policy Committee in April, 2018. The newly updated targets, which have been presented in a slightly different format from the 2018 targets, are from the recently completed BCT Transit Asset Management Plan. BCATS has the option of “supporting” the BCT targets or creating separate targets for this category.

It was moved by Heikkila, supported by Parsons, to adopt Resolution #18-47 supporting Battle Creek Transit’s “State of Good Repair” Targets for 2019, as presented. MOTION CARRIED. Werner Abstained.

**Res.
18-47**

B. Report from the Study Management Committee**1. Health Insurance for FY 2019**

Parsons reported out from the Study Management Committee a recommendation regarding health insurance for BCATS staff for calendar year 2019.

It was moved by Frisbie, supported by Werner, to authorize continuation of the current medical insurance program for BCATS employees in the Simply Blue PPO plan, with the 20% premium contribution by staff members that was begun in 2018. The recommendation also includes continuing a contribution of \$4,000 each to the employees’ HSAs at the beginning of the calendar year. MOTION CARRIED UNANIMOUSLY.

**Res.
18-48**

2. Annual Review for A. Tilma, BCATS Principal Planner

Parsons reported out from the Study Management Committee a recommendation that a 3% salary increase be authorized for Andrew Tilma based on his performance review this year. The increase will be effective on November 2, 2018.

It was moved by Frisbie, supported by Werner, to grant Tilma a 3% salary increase, as recommended by the Study Management Committee, effective as of November 2, 2018. MOTION CARRIED UNANIMOUSLY.

**Res.
18-49**

Karr noted that Tilma has been with BCATS for 30 years and his longevity will be acknowledged following the meeting.

COMMENTS**A. Next Meeting**

Chair Burdett announced that the next Policy Committee meeting is scheduled for Wednesday, November 28, 2018, 1:30 p.m. in the City of Springfield Council Chambers.

B. Committee Member Comments

Mullen announced that the State Transportation Commission has passed the MDOT 5-year plan. The current MDOT Director, Kirk Steudle, is retiring from his position at the end of October. Several MDOT bureau chiefs are also leaving and/or retiring in the near future.

Karr noted that the November Policy Committee meeting is the week after Thanksgiving.

Frisbie asked about the participation of Leroy Township on the Committee and whether the Township wants to continue as a voting member on the Committee. Karr indicated that she will contact Leroy Township on this topic.

Heikkila stated that this may be his last meeting with the Committee, depending upon the results of the November election. Karr thanked him for his participation with the BCATS Policy Committee.

C. Public Comments

There were no public comments.

ADJOURNMENT

Chair Burdett adjourned the meeting at 2:02 p.m.