

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of November 20, 2019 Meeting

VOTING MEMBERS PRESENT: Donna Hutchison (for Mallory Avis), Harry Burdett, Derek King, Annjanette Kremer, Bill Scutt (for Rande Johnson), Dave Morgan, John Midgley, and Greg Rickmar

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Laveta Hardish, Tim Hill, and Don Mayle

NON-VOTING MEMBERS ABSENT: Andy Pickard and Southcentral Michigan Planning Council

OTHERS PRESENT: Pat Karr and Andrew Tilma

Chair Burdett called the meeting to order at 1:30 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introduction of members was completed to take roll call and for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Rickmar, supported by Kremer, to approve the agenda. MOTION CARRIED UNANIMOUSLY to approve the agenda.

Res.
19-46

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Rickmar, supported by Kremer, to approve the minutes of the October 23, 2019 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
19-47

COMMUNICATIONS

Karr reported the following items of communication:

- The audit staff person from Rehmann Robson was here on November 7th and she completed the on-site work in one day. A draft document for the audit has been reviewed and now it will be processed through the audit firm before being presented to the BCATS Policy Committee.

- Karr attended the Transportation Asset Management Council's Fall Conference in Marquette three weeks ago. The program was informative and there was a very good presentation included from representatives of Houghton and Hancock and Houghton County about their experience with the Father's Day flood of 2018. They discussed the need for agencies to have emergency contracting procedures in place before an emergency/disaster event occurs.
- As many of the members may have experienced on the way to the meeting today, the Helmer Road rail crossing work has been completed. The Capital Avenue bridge over I-94 work was completed toward the end of October.
- A MDOT study of the I-94/M-311 interchange will be undertaken in the near future. Kremer provided an update about this topic. The statewide committee which reviews such requests for MDOT studies approved a project for the study this past Monday, but funding is still being assembled for the study. There was some additional discussion about this topic.
- Requests were sent out to the local units of government to consider recognizing the Holiday Season Impaired Driving Prevention Campaign effort in December. Some agencies have already approved this type of resolution and others have it scheduled for action. Karr will be at the County Board meeting this Thursday for their action on this topic.
- Karr announced that next month the BCATS Committees will be dealing with the safety target topic.
- Karr is currently working on two post-year-end projects, which are the Obligated Projects Report and the Final Acceptance Report, both due to be completed by the end of December.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. FY 2020-2023 Transportation Improvement Program (TIP) Amendment #3

Tilma reviewed the items proposed for inclusion in the current Amendment #3 to the FY 2020-2023 TIP. He distributed a map displaying all of the original FY 2020-2023 TIP projects which also showed the three projects being recommended for amendment. A narrative description of the proposed amendment, along with a sheet detailing other minor changes to the TIP, not requiring formal amendment, was also distributed.

It was moved by King, supported by Morgan, to approve Amendment #3 to the FY 2020-2023 Transportation Improvement Program (TIP), as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-48**

B. Holiday Season Impaired Driving Prevention Campaign 2019 (Resolution)

Karr discussed the content of the resolution, which was provided in advance of the meeting. She noted the emphasis on drugged driving, as well as drunk driving, in the campaign.

It was moved by King, supported by Kremer, to adopt the Holiday Season Impaired Driving Prevention Campaign Resolution, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-49**

C. Appointment of Nominating Committee for 2020 Policy Committee Officers

Burdett asked for volunteers to serve on a Nominating Committee for recommending officers for the Policy Committee for the upcoming calendar year.

The Nominating Committee is to present a slate of officers (Chair, Vice-Chair, and Secretary/Treasurer) for action at the December 18, 2019 Policy Committee meeting.

Morgan and Burdett will serve as the Nominating Committee.

COMMENTS**A. Next Meeting**

Chair Burdett announced that the next Policy Committee meeting is scheduled for Wednesday, December 18, 2019, 1:30 p.m. in the City of Springfield Council Chambers (this is the third Wednesday of the month rather than the 4th Wednesday, due to the holiday).

B. Committee Member Comments

Morgan asked that M-66/Capital Avenue NE from Morgan Road to Pennfield Road be evaluated for an extension of the left-turn lane that currently ends at Morgan Road.

Scutt announced that the Bedford Township fire department is sponsoring a Christmas party at the Township location on Uldriks Road that is to be held on December 3rd, with food and other activities. He extended an invitation for the other units of government to attend this event being held from 4:00 pm to 7:00 pm that day.

Burdett thanked Kremer for her efforts in getting the rail crossing work on Helmer Road south of Avenue A completed this calendar year.

C. Public Comments

There were no public comments.

ADJOURNMENT

Chair Burdett adjourned the meeting at 1:51 p.m.