

**BATTLE CREEK AREA TRANSPORTATION STUDY**  
**Policy Committee**  
**Minutes of December 21, 2016 Meeting**

VOTING MEMBERS PRESENT: Steve Buller, Harry Burdett, Jason Latham (for Mark Dionise), Steve Frisbie, Angela Kline, Rick Fowler (for John Lanum), Dave Morgan, Deb Owens, and Rich Werner

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Adam Heikkila and Laveta Hardish

NON-VOTING MEMBERS ABSENT: Andy Pickard (FHWA) and SMPC

OTHERS PRESENT: Pat Karr and Andrew Tilma

Vice-Chair Kline called the meeting to order at 1:32 p.m. in the Council Room at Springfield City Hall, 601 Avenue A, Springfield, MI 49037.

**ROLL CALL**

A quorum was present (see above for voting members present) and introductions were conducted for the benefit of all in attendance.

**APPROVAL OF THE AGENDA**

**It was moved by Fowler, supported by Owens, to approve the agenda. MOTION CARRIED UNANIMOUSLY.**

**Res.**  
**16-55**

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF THE MINUTES**

**It was moved by Burdett, supported by Frisbie, to approve the minutes of the November 30, 2016 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.**

**Res.**  
**16-56**

**COMMUNICATIONS**

Karr reported the following items of communication:

- Last month MDOT Marshall Transportation Service Manager (TSC) Mark Dionise reported at the Policy Committee meeting about a change to green and amber lights on maintenance vehicles. Since that time, a flyer about this topic has been released by MDOT and was provided to the members for their information.

- Final regulations have been issued by the U.S. DOT in regard to the topic of “MPO Coordination” for which BCATS twice submitted comments to the federal docket. The final regulations, as presented, delay the re-evaluation of MPO boundaries until the results of the 2020 U.S. Census are released, likely in 2022. Any changes dictated for MPOs as a result of the Census are given another two years for implementation. Karr distributed a summary about this regulation that was provided by the national association for metropolitan planning organizations.
- A report was recently issued by the 21<sup>st</sup> Century Infrastructure Commission and submitted to Governor Snyder that provides an executive summary of the Commission’s recommendations for improving the state’s infrastructure and strengthening the state’s economy. Copies of the executive summary were provided to the members for their information. Tilma noted that the establishment of this Commission was something called for in the Governor’s “State of the State” message at the beginning of 2016.
- BCATS has received a draft copy of the FY 2016 audit from Rehmann Robson, the audit firm. It is anticipated that the audit will be on the Policy Committee agenda in January, 2017.
- Karr thanked the units of government which have adopted the National Drunk and Drugged Driving Prevention resolution. She noted that the special enforcement period began on December 16<sup>th</sup> and runs through January 3, 2017.

### **UNFINISHED BUSINESS**

There was no unfinished business at this time.

### **NEW BUSINESS**

#### **A. Policy Committee Meeting Schedule for 2017**

Karr stated that the proposed meeting schedule was included in the advance material. There are a few months during the year that the “4<sup>th</sup> Wednesday” meeting day is being recommended for alteration. If approved, the schedule is posted to the BCATS website and at the BCATS office and mailed to private transportation providers.

**It was moved by Buller, supported by Fowler, to approve the Policy Committee meeting schedule for 2017, as presented. MOTION CARRIED UNANIMOUSLY.**

Res.  
**16-57**

#### **B. Election of 2017 Officers for Policy Committee**

A report from the Nominating Committee of Steve Buller and Harry Burdett was distributed to the members. Buller reported on the recommendation of the Nominating Committee. Kline asked if there were any further nominations. There were none.

**It was moved by Frisbie, supported by Fowler, to move that nominations be closed and the proposed slate elected as recommended by the Nominating Committee - Chair Angela Kline,**

**Vice-Chair Rich Werner and Secretary/Treasurer Steve Buller. MOTION CARRIED UNANIMOUSLY.**

**Res.  
16-58**

**C. Introduction to Transportation Performance Management (TPM)**

Karr referenced the distributed material on this topic and reviewed the information provided in the handout. Transportation Performance Management (TPM) is defined by the Federal Highway Administration as a strategic approach that uses system information to make investment and policy decisions to achieve national performance goals. The states are to set performance targets for several areas impacting the delivery of transportation, as set forth in federal rulemaking. The MPOs are to work with the state in the setting of these targets.

This was an information/discussion item, not requiring action at this time.

**D. Annual Listing of Obligated Projects**

Karr indicated that reporting of prior year obligated projects is an annual requirement of the federal planning regulations and is to be completed by the end of December each year. Staff is using the same format as in prior years so that the report is familiar to the public. The Committee members are the first to see the finished document. It will be posted to the BCATS website, distributed via BCATS' e-newsletter list and hard-copy provided to the units of government, neighborhood planning councils and some individuals who have not provided an e-mail address.

This was an information item, not requiring action at this time.

### COMMENTS

**A. Next Meeting**

Kline announced that the next Policy Committee meeting is scheduled for Wednesday, January 25, 2017, 1:30 p.m. in the City of Springfield Council Chambers.

**B. Committee Member Comments**

Committee members offered holiday wishes to each other.

Frisbie indicated that he would be unable to attend the meeting in January.

**C. Public Comments**

There were no public comments.

### ADJOURNMENT

Kline adjourned the meeting at 1:55 p.m.