

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of December 19, 2018 Meeting

VOTING MEMBERS PRESENT: Harry Burdett, Steve Frisbie, Tim Hill, Rich Werner, Annjanette Kremer, Dave Morgan, Eric Mullen, Skylar Cudney (for Kristine Parsons), and Greg Rickmar

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Laveta Hardish and Rande Johnson

NON-VOTING MEMBERS ABSENT: Andrea Dewey (FHWA) and SMPC

OTHERS PRESENT: Amy Lipset, Pat Karr and Andrew Tilma

Chair Burdett called the meeting to order at 1:30 p.m. in the Council Room of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introductions of members was completed for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Rickmar, supported by Werner, to approve the agenda. MOTION CARRIED UNANIMOUSLY.

Res.
18-54

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Rickmar, supported by Morgan, to approve the minutes of the November 28, 2018 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
18-55

COMMUNICATIONS

Karr reported the following items of communication:

- The BCATS November TIP amendment was approved yesterday by the federal funding sources.
- This past Monday, BCATS staff participated virtually in an Interagency Work Group meeting to review projects in the KATS and BCATS Transportation Improvement Programs (TIPs) and Metropolitan Transportation Plans (MTPs), as well as the statewide equivalent of those plans, relative to air quality.

All of the projects in the BCATS plans, and for the rest of Calhoun County, have been deemed “exempt” from air quality conformity computer modeling. There are projects in the Kalamazoo area that are not “exempt” from this requirement.

- The auditor working with BCATS from Rehmann Robson has had a situation that has kept her out-of-the-office. This has precluded the completion of a draft of the BCATS FY 2018 audit. It is now expected that the earliest review of the audit by the Policy Committee will be in January 2019.
- Karr distributed the City of Battle Creek’s “Snow Operations” brochure as an information item.
- The required “Final Acceptance Report” for FY 2018 is being worked on by Karr. The report is a narrative and financial summary which is to be submitted to MDOT by the end of December.
- Karr thanked the units of government that have acted upon the “Holiday Season Impaired Driving Prevention” resolutions. This awareness campaign is on-going until the end of the month.
- BCATS has received updated revenue estimates from MDOT for the STUL federal category and the Consolidated PL planning funds for 2019-2023. The material discussed for the TIP today will reflect the minor changes in STUL that are anticipated. The PL changes are more problematic at this point, as the numbers have been reduced from the 2017 and 2018 amounts. This will be dealt with as we reach the point of programming next year’s Unified Work Program.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Policy Committee Meeting Schedule for 2019

Karr reviewed the proposed meeting schedule for the Policy Committee for 2019. She noted that both November and December are impacted by the dates that the holidays fall on next year. The July Policy Committee meeting is earlier again in 2019 due to the dates for the statewide transportation planning conference.

It was moved by Frisbie, supported by Morgan, to approve the Policy Committee 2019 Meeting schedule, as presented. MOTION CARRIED UNANIMOUSLY.

Res.
18-56

B. Election of 2019 Officers for Policy Committee

Morgan reported from the Nominating Committee a slate of officers for the Policy Committee for 2019. The recommendation is to continue the current officers of: Chair - Harry Burdett, Vice-Chair - Kristine Parsons, and Secretary/Treasurer - Rich Werner.

It was moved by Morgan, supported by Hill, to accept the Nominating Committee's recommended slate of officers for the BCATS Policy Committee for 2019 and elect these individuals to serve, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-57**

C. FY 2020-2023 Transportation Improvement Program (TIP) Preliminary

Karr indicated that the BCATS TIP Subcommittee met at the end of November to review projects proposed by the implementing agencies. As a result of that meeting, an updated listing of STUL projects has been developed. She stressed that this is a draft list. There are other categories of projects that will be included in the new TIP, such as bridges, safety, and MDOT's projects. A comprehensive project list will be developed for public input. BCATS is to have a solid list of projects to enter into the JobNet system by March 1, 2019.

Tilma reviewed the updated STUL project list which was distributed at the meeting. He discussed the listing of projects and noted that a few projects are listed at less than the full percent of federal funding allowed, in order to fund the greatest number of projects. There were several questions about the STUL project list and there was some discussion about the proposed projects.

Tilma noted that the deadline for providing BCATS with information for the next TIP amendment opportunity for the current FY 2017-2020 TIP is December 28, 2018. A potential January amendment will come to both BCATS Committees on their January meeting dates.

This was an information item not requiring action at this time.

COMMENTS

A. Next Meeting

Chair Burdett announced that the next Policy Committee meeting is scheduled for Wednesday, January 23, 2019, 1:30 p.m. in the City of Springfield Council Chambers, as per the just adopted meeting schedule.

B. Committee Member Comments

Other than holiday best wishes, there were no Committee members comments.

C. Public Comments

There were no public comments.

ADJOURNMENT

Chair Burdett adjourned the meeting at 1:55 p.m.