

BATTLE CREEK AREA TRANSPORTATION STUDY
Policy Committee
Minutes of December 18, 2019 Meeting

VOTING MEMBERS PRESENT: Donna Hutchison (for Mallory Avis), Terry Blaniar (for Harry Burdett), Brian Sanada (for Don Mayle), Annjanette Kremer, Bill Scutt (for Rande Johnson), Kristine Parsons (for John Midgley), and Greg Rickmar

NON-VOTING MEMBERS PRESENT: None

VOTING MEMBERS ABSENT: Laveta Hardish, Tim Hill, Derek King, and Dave Morgan

NON-VOTING MEMBERS ABSENT: Andy Pickard and Southcentral Michigan Planning Council

OTHERS PRESENT: Brian Kernstock, Pat Karr and Andrew Tilma

Secretary-Treasurer Rickmar called the meeting to order at 1:30 p.m. in Conference Room B of the Susan L. Anderson Municipal Building (Springfield City Hall), 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introduction of members was completed to take roll call and for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Parsons, supported by Kremer, to approve the agenda. MOTION CARRIED UNANIMOUSLY to approve the agenda.

Res.
19-50

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Kremer, supported by Blaniar, to approve the minutes of the November 20, 2019 meeting, as presented, subject to any additions, corrections or changes. MOTION CARRIED UNANIMOUSLY.

Res.
19-51

COMMUNICATIONS

Karr reported the following items of communication:

- The final audit has not yet been received. It is expected that the audit will be received in time to be presented to the BCATS Policy Committee at the January meeting.

- Karr thanked all of the local units of government that adopted the Holiday Season Impaired Driving Prevention Resolution. Also provided to the members was the latest Toward Zero Deaths press release regarding traffic fatalities and serious injuries in Michigan for the 2019 calendar year.
- The report from the Nominating Committee was received stating the Committee's recommendations for 2020 BCATS Policy Committee officers. This will be addressed as an action item later on the agenda.
- BCATS received updated transit State of Good Repair targets from Battle Creek Transit and those targets will also be an action item later on the agenda.
- The November amendment to the FY 2020-2023 Transportation Improvement Program (TIP) has been submitted to MDOT for processing.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Policy Committee Meeting Schedule for 2020

Karr reviewed the proposed BCATS Policy Committee meeting schedule for the 2020 calendar year. She noted the months when the meetings would not be on the fourth Wednesday.

It was moved by Parsons supported by Scutt, to approve the Policy Committee Meeting Schedule for 2020, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
19-52**

B. Performance Measures

1) Safety Targets for 2020

Karr discussed the content of the resolution, for which background material was provided in advance of the meeting. She noted that BCATS has the option of developing its own safety targets for the BCATS area or supporting the state's adopted safety targets for the coming year. The Technical Committee and BCATS staff recommend supporting the state targets.

It was moved by Parsons, supported by Kremer, to approve the resolution supporting the MDOT safety targets for 2020, as presented, and to authorize Chair Burdett to sign the resolution. MOTION CARRIED UNANIMOUSLY.

**Res.
19-53**

2) Transit Targets for 2020 (State of Good Repair)

Karr noted that this is an annual requirement of transit to update its State of Good Repair targets. Battle Creek Transit (BCT) recently had its Transit Asset Management Plan updated and the State of Good Repair targets were established for 2020 in that update. BCATS has the option of establishing transit targets for the BCATS area on its own or supporting the BCT targets. The Technical Committee and BCATS staff recommend supporting BCT's targets.

It was moved by Blaniar, supported by Parsons, to approve the resolution to support the Battle Creek Transit State of Good Repair targets for 2020, as presented, and to authorize Chair Burdett to sign the resolution. MOTION CARRIED UNANIMOUSLY.

**Res.
19-54**

C. Election of 2020 Officers for Policy Committee

Karr referenced the submitted Nominating Committee report provided by Burdett and Morgan. Rickmar asked if there were any further nominations for officers from the floor. There were none.

It was moved by Parsons, supported by Scutt, to elect the slate of officers as submitted by the Nominating Committee. MOTION CARRIED UNANIMOUSLY.

**Res.
19-55**

COMMENTS**A. Next Meeting**

Secretary-Treasurer Rickmar announced that the next Policy Committee meeting is scheduled for Wednesday, January 22, 2020, 1:30 p.m. in the City of Springfield Council Chambers, per the newly adopted meeting schedule for 2020.

B. Committee Member Comments

Tilma noted that the next TIP amendment opportunity will be in January and that the deadline for submittal of change requests in JobNet for that amendment is December 27, 2019. He indicated the current items expected to be included in the January amendment. Tilma also commented on the availability of Highway Improvement Program (HIP) funds that will need to be programmed by BCATS. A meeting of the TIP subcommittee will be held to discuss the allocation of this funding.

Parsons provided an update on Calhoun County Road Department projects. The culvert on D Drive N is expected to be completed and D Drive N reopened to traffic as early as the end of this week. The roadway will not be paved until next spring, but will be gravel and will allow for access across the formally closed culvert location. The Charter Township of Emmett local road project contract is being finalized and work is expected to commence next construction season. The county's safety grant project for tree removal at several locations across the county is proceeding and the work will be from east to west across the county. The Halbert Road concrete segmental box culvert project received an award from the Michigan Concrete Association this year.

Karr thanked the attendees for their flexibility regarding the unusual circumstances surrounding today's meeting. Blaniar echoed that thanks in light of the fluid situation with President Trump's visit. He wished everyone happy holidays.

Kremer offered an update regarding MDOT projects. The MDOT design/build project for I-69 request for proposals is moving forward and a meeting for potential contractors and consultants for this project was very well attended in Lansing. The future of the 15 Mile Road bridge that contributes to the design of the I-94/I-69 interchange is also being evaluated and a public meeting about this bridge is scheduled for January 23, 2020 from 6-8pm at the Marshall Township office. All ramps at the I-94/I-69 interchange will be redone as part of the I-69 project.

Kremer also commented on an operations study planned for the stretch of I-94 from Capital Avenue to M-311 (11 Mile Road) at I-94 exit 104. She reported that MDOT is working on a fixed object removal project along a portion of M-311. She also noted the education effort at MDOT to eliminate the term "traffic accident" in regard to traffic collisions/incidents and to use the phrase "traffic crash" instead.

C. Public Comments

There were no public comments.

ADJOURNMENT

Secretary-Treasurer Rickmar adjourned the meeting at 2:01 p.m.