

BATTLE CREEK AREA TRANSPORTATION STUDY

Technical Committee

Minutes of December 5, 2018 Meeting

MEMBERS PRESENT: Voting: Terry Blaniar, Carl Fedders (for Chris Dopp), Jeff Franklin, Amy Lipset, Skyler Cudney (for Kristine Parsons), Glenn Perian, and Rich Werner
Non-voting: None

MEMBERS ABSENT: Voting: None
Non-voting: Andrea Dewey and Southcentral Michigan Planning Council (SMPC)

OTHERS PRESENT: Pat Karr

Vice-Chair Werner called the meeting to order at 1:31 p.m. in the Council Room of Springfield City Hall, 601 Avenue A, Springfield, MI 49037.

ROLL CALL

A quorum was present (see above for voting members present). Introductions were made for the benefit of all in attendance.

APPROVAL OF THE AGENDA

It was moved by Perian, supported by Blaniar, to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-29**

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Fedders, supported by Perian, to approve the minutes of the November 14, 2018 meeting, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-30**

COMMUNICATIONS

Karr shared the following communications:

- The BCATS November TIP Amendment approved by the Policy Committee last week has been submitted to JobNet as of yesterday. Franklin indicated that there is a new fiscal constraint issue with JobNet that has put pending amendments on hold, but that the issue should be resolved next week.
- John Watkin, Manager of the Planning Section at MDOT is retiring at the end of this month.
- Another Interagency Work Group meeting is being scheduled by MDOT to review projects in the current TIPs and metropolitan transportation plans regarding air quality conformity. MDOT is in the process of selecting a date for that meeting.
- The Transportation Asset Management Council (TAMC) has released the training dates for PASER for next year. Flyers about the training were provided at the meeting to the City of Battle Creek and the Calhoun County Road Department so that they can get their staff signed up for training. Karr noted that anyone who will be involved in the rating process has to attend the classroom training at a minimum.
- The TAMC has also released the schedule for local road agencies with greater than 100 miles of certified roads to complete an asset management plan to meet the new requirements of state legislation. There will be an updated template for developing these plans with workshops for the agencies involved. There are three groups of agencies, with reporting schedules staggered over a three year period for the groups. The Calhoun County Road Department is in the first group and the City of Battle Creek is in the second group, having to complete an asset management plan a year apart.
- The BCATS TIP Subcommittee met on November 26th and the results of that meeting are to be addressed in the New Business section of today's agenda.

UNFINISHED BUSINESS

There was no unfinished business to come before the Committee at this time.

NEW BUSINESS

A. Meeting Schedule for 2019

Karr referenced the proposed 2019 meeting schedule for the BCATS Technical Committee that was provided in the advance material. She noted the continuing second Wednesday of the month meeting dates except for November and December in 2019, which are impacted by the holidays.

It was moved by Blaniar, supported by Perian, to adopt the BCATS Technical Committee meeting schedule for 2019, as presented. MOTION CARRIED UNANIMOUSLY.

**Res.
18-31**

- B. Report from Nominating Committee and Election of 2019 Technical Committee Officers**
Werner presented the report of the Nominating Committee. The recommendation is to continue with the current officers who are Chris Dopp as Chair and Rich Werner as Vice-Chair.

It was moved by Fedders, supported by Perian, to close nominations, accept the report of the Nominating Committee, and to support the current slate of Technical Committee officers. MOTION CARRIED UNANIMOUSLY.

**Res.
18-32**

- C. Development of FY 2020-2023 Transportation Improvement Program (TIP)**
Karr distributed material prepared by Tilma, herself, and Lipset outlining the preliminary project listing by year for projects to be included in the new FY 2020-2023 Transportation Improvement Program (TIP). There was a sheet for MDOT projects, a sheet for local projects, and a sheet specifically detailing the STUL funding program for local projects. Karr indicated that these are draft lists which will be further adjusted through the process. She noted areas on the listing of STUL projects where there are issues to note and where the federal share is currently set at lower than the 81.85% allowed. This is done on a limited basis where necessary to maximize the projects which can be completed with the amount of STUL funding available to the BCATS area. There was some discussion about the proposed group of projects. This will likely be an action item on the January 2019 agenda for the Committee. Karr further explained that the project list is only part of the TIP document that will be developed for 2020-2023 and that final approval of the entire document won't be until late next spring.

This was an information and discussion item not requiring action at this time.

COMMENTS

A. Next Meeting

Vice-Chair Werner announced that the next meeting of the BCATS Technical Committee is scheduled for January 9, 2019 at 1:30 p.m. at the same location, per the newly adopted meeting schedule.

B. Committee Member Comments

Fedders indicated that a "Warranty Resolution" will be going before the Battle Creek City Commission soon. This is a requirement at the state level and applies to projects with \$2 million or more in asphalt as part of a project. Most of the City's projects fall below this level.

Werner indicated that a time line is being developed for public input on the recommendations for Battle Creek Transit in the new Transit Master Plan. Once public input is received and the City Commission's transit committee has a chance to review the recommendations, the City Commission will be asked to approve a plan for moving transit forward.

C. Public Comments

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 2:02 p.m.